



Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 14 MARCH 2023 RE: RESULT OF EVALUATION OF SUBMITTED BIDS FOR THE PROCUREMENT OF LOT 1 AND LOT 2 OF VARIOUS INK CARTRIDGES AS SPECIFIED UNDER PURCHASE REQUESTS NO. 087-01-2023, HELD AT THE PAO-LIBRARY, PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL

RESOLUTION

DECLARING THE SUBMITTED BID OF ACCESSORIES AND SUPPLIES DEPOT INC. (ASDI), AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 1, AND ADECS INTERNATIONAL CORP. (ADECS) AS THE SINGLE CALCULATED AND RESPONSIVE BID FOR LOT 2, BOTH SUBJECT TO POST-QUALIFICATION, IN THE PROCUREMENT OF VARIOUS INK CARTRIDGES AS SPECIFIED UNDER PURCHASE REQUEST NO. 087-01-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, after the conduct of several pre-procurement conferences, PAO published on 16 February 2023 an invitation to bid for the subject procurement in the PhilGEPS under Reference No. 9487631 and posted in the PAO website and PAO lobby;

WHEREAS, PAO held a pre-bid conference for the subject procurement attended by suppliers/bidders last 28 February 2023;

WHEREAS, there is an approved budget for the contract of the subject procurement amounting to One Million Six Hundred Ten Thousand Pesos (Php 1,610,000.00) for LOT 1 and Three Millions Six Hundred Thousand Pesos (Php 3,600,000.00) for LOT 2;

WHEREAS, three (3) bidders namely: ADECS International Corp (ADECS); DELSAN Office Systems Corporation (DELSAN) and Accessories and Supplies Depot, Inc. (ASDI) submitted their bids for LOT 1 before the scheduled deadline of submission;

WHEREAS, only ADECS International Corp (ADECS) submitted a bid for LOT 2;

WHEREAS, after due notice given to the Commission on Audit, independent observers and to the bidders, this committee opened the sealed bids on the

scheduled day of its opening and thoroughly evaluated its contents, in the presence of all the bidders via Zoom video conference call;

WHEREAS, after evaluating the submitted bids¹, it appears that ASDI submitted the lowest bid price in the amount of One Million Four Hundred Ninety Thousand and Five Hundred Eighty Pesos (P1,490,580.00) for LOT 1, while ADECS submitted a bid price in the amount of Three Million Four Hundred Fifty Five Thousand and Five Hundred Pesos (P3,455,500.00) for LOT 2;

WHEREAS, after the evaluation of the submitted bids, BAC Member Dir. Marilyn Boongaling moved to declare the bid of ASDI as the Lowest Calculated Responsive Bid for LOT 1 and ADECS as the Single Calculated and Responsive Bid for LOT 2, both subject to post-qualification, duly seconded by BAC Member Atty. Ronald Macorol;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to DECLARE THE SUBMITTED BID OF ACCESSORIES AND SUPPLIES DEPOT INC. (ASDI), AS THE LOWEST CALCULATED AND RESPONSIVE BID FOR LOT 1 AND THE SUBMITTED BID OF ADECS INTERNATIONAL CORP. (ADECS) AS THE SINGLE CALCULATED AND RESPONSIVE BID FOR LOT 2, SUBJECT TO POST-QUALIFICATION, IN THE PROCUREMENT OF VARIOUS INK CARTRIDGES AS SPECIFIED UNDER PURCHASE REQUEST NO. 087-01-2023 FOR THE PAO-CENTRAL OFFICE FOR C.Y. 2023. FURTHERMORE, THE PBAC TECHNICAL WORKING GROUP (TWG) IS DIRECTED TO VERIFY THE COMPLIANCE, AUTHENTICITY AND VALIDITY OF THE DOCUMENTS SUBMITTED AND REQUIRED FOR PURPOSES OF POST-QUALIFICATION AND TO SUBMIT ITS POST-QUALIFICATION REPORT FOR THE CONSIDERATION OF THE PAO-BAC.**

APPROVED this 14th day of March 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

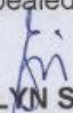
ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service

¹ Abstract of Bid Quotations

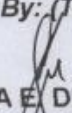

ATTY. RONALD R. MACOROL

Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit



DIR. MARILYN S. BOONGALING

Director II/ Officer-in-Charge
Member, BAC
PAO-Administrative Service

Acceded By: (The TWG)


MS. ALMA E. DUMAGO-LATOSA

Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

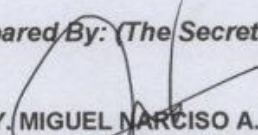

MR. THOR ARTHUR B. AVILLA

Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service


MR. MICHAEL M. MENDOZA

Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

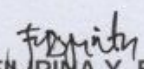
Prepared By: (The Secretariat)


ATTY. MIGUEL MARCISO A. ILAGAN


Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


ENGR. ANGELA M. MARAMAG-PRADO

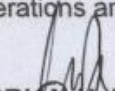
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service


MS. FILIPINA Y. ESPIRITU

Member, PBAC Secretariat
Librarian III
Legal Research Service


MR. JULIUS DONIVAN F. BARSANA

Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service


MR. ANDRIAN H. MARASIGAN

Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service



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PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2023-01-009

February 7, 2023

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Requests needed by **PAO-Supply Section**
(for distribution):

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	087-01-2023	IIP Ink 680 (Black)	2000	pcs.		
		HP Ink 680 (Colored)	1500	pcs.		
		Canon Ink 810 (Black)	2000	pcs.		
		Canon Ink 811 (Colored)	1500	pcs.		

TOTAL: 5,210,000.00

Prepared by:

ANDRIAN H. MARASIGAN
Administrative Officer II

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service





Bids and Awards Committee

TERMS OF REFERENCE (TOR)

VARIOUS INK CARTRIDGES FOR PUBLIC ATTORNEY'S OFFICE FOR FY 2023 (PURCHASE REQUEST NO. 087-01-2023)

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184)

1. Approved Budget for the Contract

The bidder shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **FIVE MILLION TWO HUNDRED TEN THOUSAND PESOS (Php 5,210,000.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

LOT 1		
HP INK 680 BLACK HP INK 680 COLORED		
APPROVED BUDGET FOR THE CONTRACT (Php 1,610,000.00)		
Staggered Delivery: First half of the total quantity to be delivered within 15 calendar days from the issuance of Notice to Proceed and the remaining half to be delivered within 30 calendar days from the issuance of Notice to Proceed		
Payment terms: Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.		
No. Of pcs.	PRODUCT	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
2000 cart.	<ul style="list-style-type: none">HP 680 (F6V27AA) ink cartridge suitable, fit and compatible for use with HP Deskjet Ink Advantage printersInk color: BlackOriginal, new toner, not remanufactured, not refill.Yield up to 480 pages per cartridgePrint Technology: InkjetInk type: Pigment basedStrong infiltration capacity, no pore lines, no diffuse, no fade when it is wet on the printer. Excellent fastness rate, printed graphics context will be kept for long time. Good compatibility of colors will represent you perfect performance.	<p>(1000 cart.) 15 calendar days</p> <p>(1000 cart.) 30 calendar days</p> <p>*For strict compliance.</p> <p>Subject to the rules on Liquidated damages</p>

	<ul style="list-style-type: none"> • Low corrosion and long lifespan 	
1,500 cart.	<ul style="list-style-type: none"> • HP 680 (F6V26AA) ink cartridge suitable, fit and compatible for use with HP Deskjet Ink Advantage printers • Ink color: Multicolor • Original, new toner, not remanufactured, not refill. • Yield up to 150 pages per cartridge • Print Technology: Inkjet • Ink type: Dye-based • Strong infiltration capacity, no pore lines, no diffuse, no fade when it is wet on the printer. Excellent fastness rate, printed graphics context will be kept for long time. Good compatibility of colors will represent you perfect performance. • Low corrosion and long lifespan 	<p>(750 cart.) 15 calendar days</p> <p>(750 cart.) 30 calendar days</p> <p>*For strict compliance.</p> <p>Subject to the rules on Liquidated damages</p>

<p align="center">LOT 2</p> <p align="center">CANON INK 810 BLACK</p> <p align="center">CANON INK 811 COLORED</p>		
<p align="center">APPROVED BUDGET FOR THE CONTRACT</p> <p align="center">(Php 3,600,000.00)</p>		
<p align="center">Staggered Delivery:</p> <p align="center">First half of the total quantity to be delivered within 15 calendar days from the issuance of Notice to Proceed and the remaining half to be delivered within 30 calendar days from the issuance of Notice to Proceed</p>		
<p align="center">Payment terms:</p> <p align="center">Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.</p>		
No. Of pcs.	PRODUCT	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
2,000 cart.	<ul style="list-style-type: none"> • CANON PG-810 ink cartridge suitable, fit and compatible for use with CANON PIXMA MP237 PRINTER • Ink color: Black • Original, new toner, not remanufactured, not refill. • Yield up to 600 pages per cartridge • Print Technology: Inkjet • Ink type: Pigment based • Strong infiltration capacity, no pore lines, no diffuse, no fade when it is wet on the printer. Excellent fastness rate, printed graphics context will be kept for long time. Good compatibility of colors will represent you perfect performance. 	<p>(1,000 cart.) 15 calendar days</p> <p>(1,000 cart.) 30 calendar days</p> <p>*For strict compliance.</p> <p>Subject to the rules on Liquidated Damages</p>

	<ul style="list-style-type: none"> • Low corrosion and long lifespan 	
1,500 cart.	<ul style="list-style-type: none"> • CANON CL-811 ink cartridge suitable, fit and compatible for use with CANON PIXMA MP237 PRINTER • Ink color: Multicolored • New toner, not remanufactured, not refill. • Yield up to 600 pages per cartridge • Print Technology: Inkjet • Ink type: Pigment based • Strong infiltration capacity, no pore lines, no diffuse, no fade when it is wet on the printer. Excellent fastness rate, printed graphics context will be kept for long time. Good compatibility of colors will represent you perfect performance. • Low corrosion and long lifespan 	<p>(750 cart.) 15 calendar days</p> <p>(750 cart.) 30 calendar days</p> <p>*For strict compliance.</p> <p>Subject to the rules on Liquidated Damages</p>

January 31, 2023

TECHINICAL WORKING GROUP:

Head:

ALMA E. DUMAGO – LATOSA

Director II

Financial Planning and Management Service

Members:

THOR ARTHUR B. AVILA

Administrative Officer V

Human Resource Management and Development Division

Administrative Service

MICHAEL M. MENDOZA

Administrative Assistant III

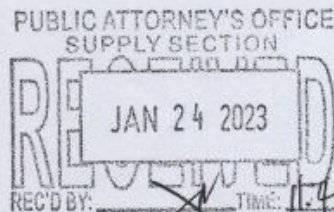
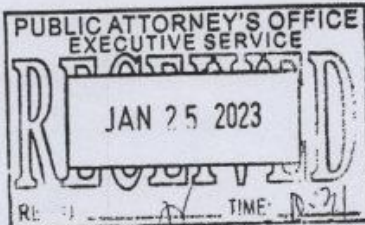
Cash Section

Administrative Service

PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 01

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Re: NOTICE OF RESULT OF BID-OPENING
PROCUREMENT OF VARIOUS INK CARTRIDGES FOR THE PUBLIC
ATTORNEY'S OFFICE FOR FY 2023
Purchase Request No. 087-01-2023 LOT 1

The PAO-Bid and Awards Committee (PBAC) resolved this 14 March 2023 to declare the submitted bid of ACCESSORIES AND SUPPLIES DEPOT INC., subject to post-qualification, as the Lowest Calculated Bid (LCB) among three (3) submitted bids, with a bid price of P1,490,590.00 from an ABC of P1,610,000.00.

The aforementioned LCB is required to immediately present to this committee the original copies of the documents submitted in your bid and other requirements indicated in the Bidding Documents for purposes of post-qualification/verification in accordance with RA 9184.

Thank you very much and more power!

Very truly yours,

ATTY. MIGUEL NARCISO A. ILAGAN
Head PBAC Secretariat
Public Attorney III
Executive Support Staff

Copy Furnished:

DR. PERSIDA V. RUEDA-ACOSTA, DSD
Head of the Procuring Entity (HOPE)
<pao_executive@yahoo.com>



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Re: NOTICE OF RESULT OF BID-OPENING
PROCUREMENT OF VARIOUS INK CARTRIDGES FOR THE PUBLIC
ATTORNEY'S OFFICE FOR FY 2023
Purchase Request No. 087-01-2023 LOT 2

The PAO-Bid and Awards Committee (PBAC) resolved this 14 March 2023 to declare the submitted bid of ADECS INTERNATIONAL CORP. as the Single Calculated Bid (SCB), subject to post-qualification, with a bid price of P1,490,590.00 from an ABC of P3,455,500.00.

The aforementioned SCB is required to immediately present to this committee the original copies of the documents submitted in your bids and other requirements indicated in the Bidding Documents for purposes of post-qualification/verification in accordance with RA 9184.

Thank you very much and more power!

Very truly yours,

ATTY. MIGUEL NARCISO A. ILAGAN
Head PBAC Secretariat
Public Attorney III
Executive Support Staff

Copy Furnished:

DR. PERSIDA V. RUEDA-ACOSTA, DSD
Head of the Procuring Entity (HOPE)
<pao_executive@yahoo.com>

PAO BIDS AND AWARDS COMMITTEE (PBAC)

ABSTRACT OF BID QUOTATION

Procurement of VARIOUS INK CARTRIDGES

Under Purchase No. 087-01-2023 (LOT 1 AND 2)


Date of Opening of Quotation: **14 March 2023; 10:30am**


Item No.	DESCRIPTION	Min.	ABC TOTAL PRICE	SUPPLIER/CONTRACTOR					
				ASDI		ADECS		DELSAN	
		QTY.		UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
LOT 1	HP INK 680 BLACK	2000		425.88	851,760.00	426.00	852,000.00	445.00	890,000.00
	HP INK 680 COLORED	1500		425.88	638,820.00	426.00	639,000.00	445.00	667,500.00
Grand Total			1,610,000.00		1,490,580.00		1,491,000.00		1,557,500.00


Item No.	DESCRIPTION	Min. QTY.	ABC TOTAL PRICE	SUPPLIER/CONTRACTOR					
				ADECS					
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
LOT 2	CANON INK 810 BLACK	2000		866.00	1,732,000.00				
	CANON INK 811 COLORED	1500		1,149.00	1,723,500.00				
Grand Total			3,600,000.00		3,455,500.00				

ACTION OF THE PBAC: Declare the submitted bids of **ASDI** as the Lowest Calculated and Responsive Bid for LOT 1 and **ADECS** as the Single Calculated and Responsive Bid for LOT 2 of the subject procurements, both subject to post-qualification.

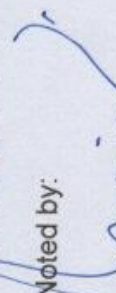
Approved by:



ATTY. RIGEL A. SALVADOR
 Member, PBAC
 Public Attorney IV
 Officer-In-Charge
 Field Operations and Statistics Service

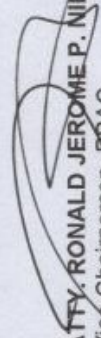

ATTY. ALEM-EMAN CHISUM L. ABEYA
 Member, PBAC
 Public Attorney III
 Executive Support Staff


ATTY. RONALD C. MACOROL
Member, PBAC
Public Attorney IV
Officer-In-Charge
Special and Appealed Cases Service

Noted by:


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Vice-Chairperson, PBAC
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